

ESTD: 1964

Phone: 2669 0221

Prabhu Jagatbandhu College
JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pjc.ac.in

Minutes of Meeting
of
Internal Quality Assurance
Cell (IQAC)
2021-22

ESTD: 1964

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Prabhu Jagatbandhu College
JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pic.ac.in

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Sl. No.	Meeting Date and Time	Venue
1	30.10.21, 6 P.M.	Online
2	04.11.21, 5 P.M.	Online
3	01.12.21, 1 P.M.	Offline (Principal's Chamber)
4	05.01.22, 6 P.M.	Online
5	19.01.22, 6 P.M.	Online
6	01.02.22, 1 P.M.	Offline (GB Room)
7	16.03.22, 6 P.M.	Online
8	26.03.22, 12 Noon	Offline (GB Room)

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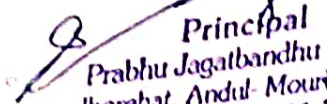
Website: www.pjc.ac.in

Notice

Date: 29.10.2021

An emergent meeting of IQAC is to be held on 30.10.2021 (Saturday) at 6 P.M. in the Google Meet platform to discuss about the urgent matter related to IQAC. All members are cordially invited to attend the meeting positively.

Google Meet Id: meet.google.com/xtr-snga-wyu


Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howrah
Pin Code- 711 302

Principal

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Drabhu Jagatbandhu College
JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pic.ac.in

Minutes of IQAC meeting

Date: 30.10.2021, Saturday at 6.00 PM (Online Via Google Meet, Id: meet.google.com/xtr-snga-wyu)

Agenda:

1. Urgent matter related to IQAC
2. Miscellaneous

Members Present:

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Tapasree Banerjee	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Mr. Rabindranath Ghorai	Associate Professor (Bursar) and Librarian
13.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
14.	Dr. Arnab Gupta	Assistant Professor, Dept. of Mathematics
15.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
16.	Dr. Debjani Mitra	External Member
17.	Dr. Prithis Ray	External Member
18.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
19.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of English
20.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
21.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
22.	Mr. Bechuram Malick	Head Clerk and Accountant
23.	Mr. Rahul Singh	External Member

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Prabhu Jagatbandhu College
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(NAAC ACCREDITED)

Website: www.pjc.ac.in

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

Dr. Tapasree Banerjee requested Principal Dr. Subrata Kumar Ray to resign from the post of IQAC Coordinator due to personal reason. Other members of IQAC requested Dr. Banerjee to continue the post.

The status of AQAR submission for the academic session 2020-21 has been discussed thoroughly. Resolved that, the institute will go for reaccreditation for third cycle. Principal requested all the members to start up the processes. It has been unanimously decided that Dr. Gopal Chandra Mondal would be a new NAAC coordinator.

The resolution of the meeting is read and confirmed.

The meeting ended with vote of thanks to the chair.

confirmed
30/10/21
Principal
Prabhu Jagatbandhu College
Jhorehat, Andul-Mouri, Howrah
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Notice

Date: 04.11.2021

An emergent meeting of IQAC is to be held on 04.11.2021(Thursday) at 5 P.M. in the Google Meet platform to discuss about the urgent matter related to the selection of IQAC coordinator.

All members are cordially invited to attend the meeting positively.

Google Meet Id: meet.google.com/pms-cqpa-ggj


Dr. Subrata Kumar Ray

Principal
Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howrah-
Pin Code- 711 302

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Prabhu Jagatbandhu College
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Website: www.pjc.ac.in

Minutes of IQAC Meeting

Date: 04.11.2021, Thursday at 6.00 PM (Online Via Google Meet,
Id: meet.google.com/pms-eqpa-ggj)

Agenda:

1. Selection of IQAC Coordinator
2. Miscellaneous

Members Present:

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Tapasree Banerjee	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Mr. Rabindranath Ghorai	Associate Professor (Bursar) and Librarian
13.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
14.	Dr. Arnab Gupta	Assistant Professor, Dept. of Mathematics
15.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
16.	Dr. Debjani Mitra	External Member
17.	Dr. Prithis Ray	External Member
18.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of English
19.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
20.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
21.	Mr. Bechuram Malick	Head Clerk and Accountant
22.	Mr. Rahul Singh	External Member

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Prabhu Jagatbandhu College
JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pjc.ac.in

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

Due to the resignation of IQAC Coordinator, Principal Dr. Subrata Kumar Ray seeking the members to nominate a new IQAC Coordinator. Dr. Sutapa Ray proposed the name of Dr. Arnab Gupta, an Assistant Professor, Dept. of Mathematics and Dr. Manojit Ghosh second the proposal. Principal and other members of IQAC congratulated Dr. Gupta for his new portfolio. Dr. Gupta became thankful to all the members and assured them to try his level bests for the quality assurance of the institute.

Agenda 2:

In the miscellaneous part, Principal requested the new IQAC coordinator to start the process for AQAR submission for the academic session 2020-21. It has been decided that NAAC coordinator Dr. Gopal Chandra Mondal and other members of IQAC will help Dr. Gupta for AQAR submission.

The resolution of the meeting is read and confirmed.

The meeting ended with vote of thanks to the chair.

Confirmed
4/11/21
Principal
Prabhu Jagatbandhu College
Jhorehat, Andul-Mouri, Howrah
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Prabhu Jagatbandhu College
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BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pjc.ac.in

Notice


Date: 23.11.2021

A meeting of IQAC is to be held on 01.12.2021(Wednesday) at 1 P.M. in the principal's chamber.

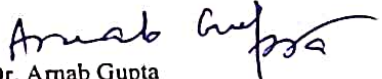
Agenda:

1. AQAR submission for the session 2020-21
2. NAAC related matters
3. Miscellaneous

All members are cordially invited to attend the meeting positively.


Dr. Subrata Kumar Ray
Principal

Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howrah
Pin Code- 711 302


Dr. Arunab Gupta
IQAC Coordinator

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BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.bjc.ac.in

Minutes of IQAC Meeting

Date: 01.12.2021, Wednesday at 1.00 PM

Venue: Principal's Chamber

Agenda:

1. AQAR submission for the session 2020-21
2. NAAC related matters
3. Miscellaneous

Members Present:

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2.	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Arnab Gupta	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Mr. Rabindranath Ghorai	Associate Professor (Bursar) and Librarian
13.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
14.	Mr. Suman Bandopadhyay	Associate Professor and HOD, Dept. of History, Invitee
15.	Mr. Saumitra Chakraborty	Associate Professor and HOD, Dept. of Political Science, Invitee
16.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
17.	Dr. Tapasree Banerjee	Associate Professor, Dept. of Economics
18.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
19.	Dr. Debjani Mitra	External Member
20.	Dr. Prithis Ray	External Member
21.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member

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(NAAC ACCREDITED)

Website: www.pic.ac.in

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

IQAC Coordinator reported that, the AQAR 2020-21 will be submitted within January, 2022.

Agenda 2:

The committee decided to go for third cycle NAAC. NAAC Coordinator Dr. Gopal Chandra Mondal shared his views regarding various criterions for SSR. It has been decided unanimously that the following faculties would be the conveners for criterion 1 to 7 for SSR writing;

Criteria 1: Dr. Gopal Chandra Mondal, NAAC Coordinator and Associate Professor, Dept. of Economics

Criteria 2: Dr. Kakoli Banerjee, HOD and Associate Professor, Dept. of Chemistry

Criteria 3: Dr. Arnab Gupta, IQAC Coordinator and Assistant Professor, Dept. of Mathematics

Criteria 4: Dr. Mukul Saha, Associate Professor, Dept. of Commerce

Criteria 5: Dr. Dolan Champa Saha, HOD and Associate Professor, Dept. of Physics

Criteria 6: Dr. Subrata Kumar Ray, Principal


Criteria 7: Dr. Sandhya Ghosh, HOD and Associate Professor, Dept. of Commerce

Principal requested all faculty members through IQAC to cooperate with the conveners of different criterions mentioned above.

Agenda 3:

In the miscellaneous part, Principal requested the subcommittees, cells, clubs, NSS, NCC etc. to start their respective work for NAAC visit.

The meeting ended with vote of thanks to the chair.


5/1/22
Principal
Prabhu Jagatbandhu College
Jhorehat, Andul-Mouri, Howrah
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BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
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Notice

Date: 28.12.2021


An extended meeting of IQAC is to be held on 05.01.2022. Wednesday at 6 P.M. in the Google Meet platform

Agenda:

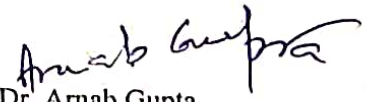
1. Confirmation of the proceedings of the previous meeting.
2. Development of the College
3. Miscellaneous

All members of IQAC and HOD's are cordially invited to attend the meeting positively.

Google Meet Id: meet.google.com/asm-ayhk-mug


Dr. Subrata Kumar Ray
Principal

Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howrah
Pin Code- 711 302


Dr. Arnab Gupta
IQAC Coordinator

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Drabhu Jagatbandhu College
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BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pic.ac.in

Minutes of IQAC Meeting

Date: 05.01.2022, Wednesday at 6.00 PM (Online Via Google Meet,
Id: meet.google.com/asm-ayhk-mug)

Extended IQAC meeting with all HODs'

Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. Development of the College
3. Miscellaneous

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2.	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Arnab Gupta	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Mr. Rabindranath Ghorai	Associate Professor (Bursar) and Librarian
13.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
14.	Mr. Suman Bandopadhyay	Associate Professor and HOD, Dept. of History
15.	Mr. Saumitra Chakraborty	Associate Professor and HOD, Dept. of Political Science
16.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
17.	Dr. Tapasree Banerjee	Associate Professor, Dept. of Economics
18.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
19.	Dr. Debjani Mitra	External Member
20.	Dr. Prithis Ray	External Member
21.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of

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		English
22.	Dr. Sudhangshu Kumar Sarkar	Assistant Professor and HOD, Dept. of Bengali
23.	Mr. Dhruva Shankar Ray	Assistant Professor and HOD, Dept. of Electronics
24.	Dr. Hira Chatterjee	Assistant Professor and HOD, Dept. of Physical Education
25.	Dr. Tanmoy Chakraborty	Assistant Professor and HOD, Dept. of Zoology
26.	Ms. Amrita Chakraborty	Assistant Professor and HOD, Dept. of Botany
27.	Mr. Anup Ghosal	Assistant Professor and HOD, Dept. of Food and Nutrition
28.	Ms. Srija Chatterjee	Assistant Professor and HOD, Dept. of Sociology
29.	Dr. Sumana Bandopadhyay	Assistant Professor and HOD, Dept. of Computer Science
30.	Ms. Sharmistha Mukherjee	Assistant Professor and HOD, Dept. of Education
31.	Ms. Ruma Banerjee	Assistant Professor and HOD, Dept. of Sanskrit
32.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
33.	Mr. Rahul Singh	External Member

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

The proceedings of the previous meeting is read and confirmed.

Agenda 2:

Resolution has been taken for both the academic and infrastructural development of the college.

Resolved that:

- Academic and Administrative audit would be performed and GB, members, IQAC members and some senior faculties will monitor the whole matter.
- Website of the college would be updated and modified and IT cell will look after the matter.
- Principal Dr. S.K.Ray enlightened the status of Green audit and Energy audit in the campus.

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JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
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Website: www.plc.ac.in

d) The beautification of the campus, installation of drinking water purifier, Boy's and Girl's common room, painting of building of Block B, C and D, CCTV installation and wifi connection in the campus will be monitored by a steering committee (members are both from faculties and non-teaching staff) under the leadership of Principal.

e) Principal requested NSS and NCC to continue their extension work for the development of society.

Agenda 3:

In the miscellaneous part, IQAC coordinator seeking helps from the department for AQAR submission of 2020-2021 session and all HODs' assured him to do the same.

The meeting ended with vote of thanks to the chair.


19/1/22
Principal
Prabhu Jagatbandhu College
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Prabhu Jagatbandhu College
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(NAAC ACCREDITED)

Website: www.pjc.ac.in

Notice

Date: 12.01.2022

A cloud meeting of IQAC will be held on 19.01.22 (Wednesday) at 6 P.M.

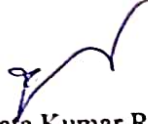
Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. Status of submission of AQAR 2020-21 and preparation of SSR for the upcoming NAAC visit.
3. Miscellaneous

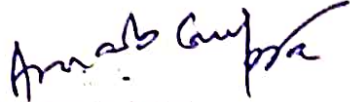
All members are cordially invited in the meeting.

Link will be provided prior to the meeting.

Google Meet Id: meet.google.com/asm-ayhk-mug


Dr. Subrata Kumar Ray
Principal

Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howrah
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Dr. Arnab Gupta
IQAC Coordinator

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Drabhu Jagatbandhu College
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Minutes of IQAC Meeting

Date: 19.01.2022, Wednesday at 6.00 PM (Online Via Google Meet,
Id: meet.google.com/asm-ayhk-mug)

Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. Status of submission of AQAR 2020-21 and preparation of SSR for the upcoming NAAC visit.
3. Miscellaneous

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2.	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Arnab Gupta	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
13.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
14.	Dr. Tapasree Banerjee	Associate Professor, Dept. of Economics
15.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
16.	Dr. Debjani Mitra	External Member
17.	Dr. Prithis Ray	External Member
18.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of English
19.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
20.	Mr. Rahul Singh	External Member

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Website: www.pjc.ac.in

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

Confirmation of the minutes of the previous meeting is read and confirmed.

Agenda 2:

IQAC coordinator Dr. Arnab Gupta reported that AQAR for 2020-21 will be within 30.01.2022.

NAAC Coordinator Dr. Gopal Chandra Mondal reported the status of SSR preparation for third cycle NAAC visit. He requested the convenors of different criterions to prepare the self study report within a time schedule. Resolved that the faculty members along with office staff will help the convenors accordingly.

Resolved that IQAC team members will monitor the preparation of SSR of different criterions under the leadership of Principal and IQAC Chairperson.

Agenda 3:

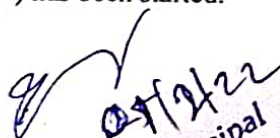
In the miscellaneous part, Principal requested the subcommittees, cells, clubs, NSS, NCC etc to be more active and subcommittees should start to write the minutes of meetings which has been held for the last five years.

Principal Dr. Ray requested the former IQAC coordinator Dr. Tapasree Banerjee to write the minutes of IQAC meetings from 2016-17 to 2020-21. Dr. Banerjee gladly agreed to do the same.

The meeting ended with vote of thanks to the chair.

Action Taken Report:

1. As per the resolution of the meeting dated 05.01.22, CCTV installation and wifi system in the campus has been completed by the vendor as per the decision of the purchase committee.
2. Green and Energy Audit has been completed by a competent authority
3. Tender for painting of buildings (Block B, C and D) has been started.


Principal
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Notice

Date: 25.01.2022

A meeting of IQAC will be held on 01.02.22 at 1 P.M. in GB room.

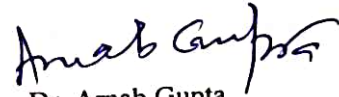
Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. Preparation of SSR for the upcoming NAAC visit.
3. Miscellaneous

All members are cordially invited in the meeting.


Dr. Subrata Kumar Ray
Principal

Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howra..
Pin Code- 711 302


Dr. Arnab Gupta
IQAC Coordinator

ESTD: 1964

Phone: 2669 0221

Drabhu Jagatbandhu College
JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
BLOCK – SANKRAIL, SUB-DIVISION – HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.pjc.ac.in

Minutes of IQAC Meeting

Date: 01.02.2022, Tuesday at 1.00 PM

Venue: GB Room

Agenda:

1. Confirmation of the proceedings of the previous meeting.
2. Preparation of SSR for the upcoming NAAC visit.
3. Miscellaneous

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Arnab Gupta	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
13.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
14.	Dr. Tapasree Banerjee	Associate Professor, Dept. of Economics
15.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
16.	Dr. Debjani Mitra	External Member
17.	Dr. Prithis Ray	External Member
18.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of English
19.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
20.	Mr. Rahul Singh	External Member
21.	Mr. Bechuram Malik	Head Clerk and Accountant

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

Confirmation of the minutes of the previous meeting is read and confirmed.

ESTD: 1964

Phone: 2669 0221

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Agenda 2:

IQAC Coordinator Dr. Arnab Gupta reported to the committee that the AQAR for the session 2020-21 has been successfully submitted on 26th January, 2022 and accepted. Principal and IQAC chairperson along with other members congratulated Dr. Gupta.

IQAC coordinator informed that NAAC have sent some observations (a review report) on the basis of AQAR

- Efforts be made to have Research funds sanctioned and received from various agencies, industry and other organizations
- Workshops/Seminars be conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the next year
- Incubation centre be created, and start-ups be incubated on campus
- Kindly increase No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year
- Activities on Gender Equity be increased (Number of gender equity promotion programmes organized by the institution during the year) • Efforts may be made towards E-content developed by teachers

Committee decided to look after the matter on NAAC report.

NAAC coordinator Dr. Gopal Chandra Mondal reported regarding the development of SSR for the NAAC visit.

IQAC Chairperson opined that NAAC coordinator along with a team of faculty members will start to prepare IIQA for SSR submission as a first step.


Agenda 3:

In the miscellaneous part, Principal opined that the criterion convener should collect data/information from the department and office and send it to the NAAC coordinator and the NAAC coordinator along with his team (NAAC committee) will accumulate data in proper manner. In this regard, Principal requested to all faculty member to cooperate with NAAC committee through IQAC.

The meeting ended with vote of thanks to the chair.

Action Taken Report:

As per the resolution of the meeting dated 05.01.22, the proforma for Academic Audit has been sent to the department from IQAC.


16/3/22
Principal
Prabhu Jagatbandhu College
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Notice

Date: 15.03.2022

An emergent meeting of IQAC is to be held on 16.03.2022 at 6 P.M. in the Google Meet platform.

Agenda:

1. Confirmation of the proceedings of previous meeting.
 2. Preparation of SSR submission and NAAC related matters.
 3. Miscellaneous
- All members are cordially invited to attend the meeting positively.

Google Meet Id: meet.google.com/mmu-mevm-use


Dr. Subrata Kumar Ray

Principal

Principal
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Minutes of IQAC Meeting

Date: 16.03.2022, Wednesday at 6.00 PM (Online Via Google Meet,
Id: meet.google.com/mmu-mevm-use)

Agenda:

1. Confirmation of the proceedings of previous meeting.
2. Preparation of SSR submission and NAAC related matters.
3. Miscellaneous

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2.	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Arnab Gupta	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
13.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
14.	Dr. Tapasree Banerjee	Associate Professor, Dept. of Economics
15.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
16.	Dr. Debjani Mitra	External Member
17.	Dr. Prithis Ray	External Member
18.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of English
19.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
20.	Mr. Rahul Singh	External Member
21.	Mr. Bechuram Malik	Head Clerk and Accountant
22.	Mr. Hemanta Mondal	Office Staff, Invitee

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

ESTD: 1964

Phone: 2669 0221

Prabhu Jagatbandhu College
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(NAAC ACCREDITED)

Website: www.pjc.ac.in

Agenda 1:

The proceedings of the previous meeting is read and confirmed.


NAAC coordinator opined the following points for the submission of data in SSR:

- a) Student lists for the last five years in the SSR should be incorporated in proper manner with unique e-mail id. This is required for Criteria 2.7 that is student satisfaction survey. In this regard, Principal requested office staff to provide the same accordingly.
- b) Necessary action should be taken immediately for Academic and Administrative Audit for the session 2020-21.
- c) Criteria wise convener are requested to sit with NAAC committee once a week for the development of their assigned work.

In the miscellaneous part, IQAC Coordinator opined that the website of the college should be modified immediately. Principal requested to IT cell through IQAC to look after the matter with immediate effect.

The resolution of the meeting is read and confirmed.

The meeting ended with vote of thanks to the chair.


16/3/22
Principal
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Notice

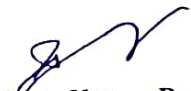
Date: 19.03.2022

A joint meeting of IQAC and Heads of Departments of our college will be held on 26.03.2022 (Friday) at 12 Noon in GB room.

Agenda:

1. Academic and Administrative Audit
2. Miscellaneous
3. Financial Audit

All members of IQAC and Heads of Departments are requested to be present positively in this meeting. Please treat this as extremely urgent.


Dr. Subrata Kumar Ray
Principal

Principal
Prabhu Jagatbandhu College
Jhorehat, Andul- Mouri, Howrah
Pin Code- 711 302


Dr. Amab Gupta
IQAC Coordinator

ESTD: 1964

Phone: 2669 0221

Brahm Jagadbandhu College
JHOREHAT, P.O.: ANDUL-MOURI, HOWRAH-711302
BLOCK - SANKRAIL, SUB-DIVISION - HOWRAH SADAR
(NAAC ACCREDITED)

Website: www.dic.ac.in

Minutes of IQAC Meeting

Date: 26.03.2022, Saturday at 12.00 Noon

Venue: GB Room

All members of IQAC and Heads of Departments

Agenda:

1. Academic and Administrative Audit
2. Miscellaneous
3. Financial Audit

Sl. No.	Name	Designation
1.	Dr. Subrata Kumar Ray	Principal
2.	Dr. Manojit Ghosh	Associate Professor and HOD, Dept. of Economics
3.	Dr. Arnab Gupta	IQAC Coordinator
4.	Dr. Sandhya Ghosh	Associate Professor and HOD, Dept. of Commerce
5.	Dr. Sutapa Ray	Associate Professor and HOD, Dept. of Philosophy
6.	Dr. Kakoli Banerjee	Associate Professor and HOD, Dept. of Philosophy
7.	Dr. Dolan Champa Saha	Associate Professor and HOD, Dept. of Physics
8.	Dr. Prasanta Sinha	Associate Professor and HOD, Dept. of Mathematics
9.	Dr. Santarupa Thakurta	Assistant Professor, Dept. of Chemistry
10.	Dr. Gopal Chandra Mandal	Associate Professor, Dept. of Economics
11.	Ms. Sharmistha Datta Mandal	Assistant Professor, Dept. of English
12.	Mr. Rabindranath Ghorai	Associate Professor (Bursar) and Librarian
13.	Dr. Sarada Mandal	Associate Professor and HOD, Dept. of Geography
14.	Mr. Suman Bandopadhyay	Associate Professor and HOD, Dept. of History
15.	Mr. Saumitra Chakraborty	Associate Professor and HOD, Dept. of Political Science
16.	Mr. Sumit Kumar Bar	Assistant Professor, Dept. of English
17.	Dr. Tapasree Banerjee	Associate Professor, Dept. of Economics
18.	Dr. Santanu Das	Associate Professor, Dept. of Commerce
19.	Dr. Debjani Mitra	External Member
20.	Dr. Prithis Ray	External Member

ESTD: 1964

phone: 2669 0221

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21.	Ms. Indrani Chakraborty	Assistant Professor and HOD, Dept. of English
22.	Dr. Sudhangshu Kumar Sarkar	Assistant Professor and HOD, Dept. of Bengali
23.	Mr. Dhruva Shankar Ray	Assistant Professor and HOD, Dept. of Electronics
24.	Dr. Hira Chatterjee	Assistant Professor and HOD, Dept. of Physical Education
25.	Dr. Tanmoy Chakraborty	Assistant Professor and HOD, Dept. of Zoology
26.	Ms. Amrita Chakraborty	Assistant Professor and HOD, Dept. of Botany
27.	Mr. Anup Ghosal	Assistant Professor and HOD, Dept. of Food and Nutrition
28.	Ms. Srija Chatterjee	Assistant Professor and HOD, Dept. of Sociology
29.	Dr. Sumana Bandopadhyay	Assistant Professor and HOD, Dept. of Computer Science
30.	Ms. Sharmistha Mukherjee	Assistant Professor and HOD, Dept. of Education
31.	Ms. Ruma Banerjee	Assistant Professor and HOD, Dept. of Sanskrit
32.	Mr. Debiprasad Chatterjee	Secretary Alumni and GB Member
33.	Mr. Rahul Singh	External Member

Principal and IQAC Chairperson Dr. Subrata Kumar Ray presides over the meeting.

Agenda 1:

Resolved that

a) Academic and Administrative Audit (AAA) will be monitored by NAAC and IQAC Coordinators, one GB member and one senior faculty in a group.

b) AAA will be implemented as early as possible.

c) Dr. Debjani Mitra, Dr. Anirban Ghosh (Director IQAC, NSOU) and Dr. Sarmila Mitra will scrutinize AAA.

Agenda 2:

Financial Audit for 2018-19 is under process. Resolved that, for the year 2019-20, this will be done by 15.04.2022

Agenda 3:

In the miscellaneous part, it has been resolved that

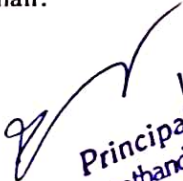
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- a) Regarding the attendance of Chemistry department, the necessary formalities done by all the department will be applicable for chemistry department also.
- b) House request Prof. Dhruv Shankar Ray from Electronics department and Dr. Hira Chatterjee from Dept. of Physical Education to complete the assignments which have been given to him in due time.
- c) Departmental activities pending work should be completed within 28.03.2022.
- The meeting ended with vote of thanks to the chair.


17/3/22
Principal
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