Prabhu Jagatbandhu College

The Annual Quality Assurance Report (AQAR) of the IQAC

Academic Year : 2017-2018

Part – A

AQAR for the year *(for example 2013-14)*

2017-18

1. Details of the Institution

1.1 Name of the Institution

Prabhu Jagatbandhu College

1.2 Address Line 1

Jhorehat, Andul-Mouri

Address Line 2

P.O. Andul-Mouri

City/Town

Howrah

State

West Bengal

Pin Code

711302

Institution e-mail address

info@prabhujagatbandhucollege.edu.in

Contact Nos.

03326690221

Name of the Head of the Institution:

Dr. Subrata Kumar Ray

Tel. No. with STD Code:

03326690221

Mobile:

9474816908

Name of the IQAC Co-ordinator:

Dr. Tapasree Banerjee

Mobile:

9433787132

IQAC e-mail address:

dr_skray@yahoo.co.in
tapasree.banerjee@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

WBCOGN13554

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/05/RAR/001 dated 03-03-2015

1.5 Website address:

www.prabhujagatbandhucollege.edu.in

Web-link of the AQAR: **www.prabhujagatbandhucollege.edu.in/AQAR2015-16**

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.74	2008	5 Years
2	2nd Cycle	B	2.85	2015	5 Years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

08/04/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*)

  i.   AQAR __October 2014_____ _____ (DD/MM/YYYY)4
  ii. AQAR___January 2016_____ _____ (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

  University   State ☐ Central ☐ Deemed ☐ Private ☐

  Affiliated College   Yes ☑ No ☐

  Constituent College   Yes ☐ No ☑

  Autonomous college of UGC   Yes ☐ No ☑

  Regulatory Agency approved Institution   Yes ☐ No ☑

  (eg. AICTE, BCI, MCI, PCI, NCI)

  Type of Institution   Co-education ☑ Men ☐ Women ☐

                        Urban ☐ Rural ☑ Tribal ☐

  Financial Status   Grant-in-aid ☐   UGC 2(f) ☑ UGC 12B ☐

                     Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

  Arts ☑   Science ☑ Commerce ☑ Law ☐   PEI (Phys Edu) ☐

  TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

  Others (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*

Calcutta University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N.A.

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

09

2.2 No. of Administrative/Technical staff

03

2.3 No. of students

01

2.4 No. of Management representatives

02

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and

community representatives

01

2.7 No. of Employers/ Industrialists

<u>01</u>

2.8 No. of other External Experts

<u>02</u>

2.9 Total No. of members

<u>20</u>

2.10 No. of IQAC meetings held

<u>04</u>

2.11 No. of meetings with various stakeholders: No. <u>04</u>   Faculty [ ]

Non-Teaching Staff Students [ ] Alumni [ ] Others [ ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [ ]   No [✓]

If yes, mention the amount [ ]

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [ ] International [01] National [ ] State [02] Institution Level [ ]

(ii) Themes

> 1. Celebrating centeneries of PC Mahalanobis, Madam Currie and Jacques Derrida
> 2. 2. Gender Empowerment and Gender Equity
> 3. Workshop on Choice Based Credit System

2.14 ignificant Activities and contributions made by IQAC

Intimation of quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders are done by the following processes:

1.03 UG Honours   Courses in Chemistry, Sanskrit and Education have been sanctioned. Classes to start from 2018-19 Academic year.

2.Sanction from Calcutta University has also been obtained for PG Courses in Mathematics .Bengali PG will commence from 2018-19 academic year.

3.The second cycle of accreditation was carried out in November 2014.

4.Post Graduate Course in Geography and Bengali are running successfully..

5.Online Bridge Course examinations have been conducted for first year students.Departments were intimated of the results. Accordingly Remedial classes have been conducted for slow learners.

6.A Solar Power Plant has been established in college with financial assistance from WBREDA .

7.The college has collaborated with Spoken Tutorial Project run by IIT Bombay to provide free training to our students on Free and Open Source Software (FOSS) Attempts have been made to make the college a leading unit in West Bengal.

8.The teaching and non-teaching faculty, the two wings of internal stakeholders are made aware of quality assurance policies, mechanisms and outcomes through meetings of Governing Body, of teachers' council, of non-teaching council, of subcommittees.

9. The students, the third wing of the internal stakeholders, are informed through meetings (where there is Students' Representatives) and through walling up and circulation of notices of the authority.

10The External Stakeholders, including the retired staff, the alumni, the guardians and the local populace are communicated about the various quality assurance policies and outcomes through notices at college gate, college website, and also by personal contact.

11CAS as per recent guidelines initiated

12Online Feedback is taken from students.

The institution publishes magazines, prospectus , and an annual research jounal named Digonto with ISSN. annually. These are circulated to the students and well-wishers. These publications provide the latest updates on the happenings on the institute. Moreover the happenings related to academic matters are placed in the institute's website www.prabhujagatbandhucollege.edu.in.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality
 enhancement and the outcome achieved by the end of the year
1. New subjects such as Mass Communication and Journalism are to be introduced.
 2.Attempts to be made for overall academic enrichment. Initiatives to be taken for organisation of
seminars and conferences in the college.Reseach activities of faculty andstudents to be encouraged by the
institution.
3.ICT classes incorporated in the academic time table will be conducted accordingly

4.More student participation in various club activities will be ensured

5.IQAC will monitor and guide all CAS related matters.

6.Steps to be taken to monitor the work for completion of the new G+3 building .Setting up of a second solar power plant and provisions for rainwater harvesting are also planned.

7.Ensuring steady power supply from the Solar power plant in the college premises.

2.15 Whether the AQAR was placed in statutory body   Yes √   No

Management | GB | Syndicate | | Any other body | TC |

Provide the details of the action taken

AQAR passed through G.B. and actions taken accordingly.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	02(Geograph and Bengali)	01subjects	02subject	
UG	03(B.A., B.Sc, B.Com)	03subjects	08 subjects	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	05	04	10	

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	02 P.G.and 01 B.Com
Trimester	
Annual	02 (B.Aand B.Sc)

1.3 Feedback from stakeholders*   Alumni [ ]   Parents [ ]   Employers [v]   Students [v]
   (On all aspects)

   Mode of feedback   :   Online [v]   Manual [v]   Co-operating schools (for PEI) [ ]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

UG General courses in Zoology, Food and Nutrition and Sociology sanctioned.PG courses in Mathematics and Bengali sanctioned.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
56	17 includes 1 on lien	14includes Principal and 01 Librarian	nil	13(PTT) +12 (CWTT)

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
05	05							05	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 24 | 26 | 02 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	20	26	07
Presented papers	07	11	04
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1.The college has organised 01 ICSSR sponsored National Seminars and has conducted 01 International Seminar,01 Workshop on CBCS and 01 State level seminar to mark the centeneries of Madam Currie, P.C. Mahalanobis and Jacques Derrida.
2. The College has collaborated with Spoken Tutorial project run by IIT Bombay to provide free training to students on various Free and Open Source Software (FOSS)
3.Use of Multimedia including text, image, video and audio during interaction with students in both UG and PG classes.
4.Creation of Social media groups for students for sharing important information.
5.Organising Special classes for students with eminent visiting faculty from different institutions.
6.Online uploading of powerpoint lectures in official as well as departmental Websites
7.Organising ICT classes
8.Online registration of Alumni

2.7 Total No. of actual teaching days

during this academic year

| 253 |

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

| Online MCQ Test |

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 00 | 00 | 00 |

2.10 Average percentage of attendance of students

| 75% |

2.11 Course/Programme wise
distribution of pass percentage :

Subject (Honours)	C.U. Exam	Appeared	QH	QG	Failed	Success rate in %
Bengali	Part-I	105	83	08	14	86.66
	Part-II	78	65	07	06	92.30
	Part-III	76	70	05	01	98.68
Eng	Part-I	32	20	05	07	78.12
	Part-II	08	05	00	03	62.5
	Part-III	08	06	00	02	75
Commerce	Part-I	156	152	00	04	97.43
	Part-II	93	35	33	25	73.12
	Part-III	53	40	01	12	77.35
Computer Science	Part-I	23	13	06	04	82.61
	Part-II	08	04	03	01	87.5
	Part-III	03	02	00	00	100
Economics	Part-I	00	00	00	00	00
	Part-II	00	00	00	00	00
	Part-III	00	00	00	00	00
Geography	Part-I	43	37	03	03	93.02
	Part-II	30	29	01	00	100.00
	Part-III	29	27	01	01	96.55
History	Part-I	79	43	10	26	75.00
	Part-II	38	31	02	05	67.09
	Part-III	38	32	04	02	94.74
Mathematics	Part-I	33	22	08	03	90.9
	Part-II	16	09	06	01	93.75
	Part-III	15	05	05	05	66.67
Philosophy	Part-I	78	30	18	30	51.28
	Part-II	35	27	02	06	82.85
	Part-III	22	16	03	03	86.36
Physics	Part-I	12	06	05	01	91.67
	Part-II	26	08	10	08	69.23
	Part-III	10	03	03	04	60.00
Political Science	Part-I	42	15	02	25	59.52
	Part-II	16	12	01	03	81.25
	Part-III	13	10	03	00	100

Results (General)			
Course	Appeared	Qualified	Success %
B.A.	2489	1483	59.58
B. Sc.	177	159	89.83
B. Com.	312	189	60.57

YEAR OF EXAMINATION 2017, GEOGRAPHY P.G. RESULT

Name	Roll PJC/PG/ Gg/	No.	Registration No.	First Semester Result Total out of 250 SGPA	Second Semester Result Total out of 250 SGPA	Third Semester Result Total out of 250 SGPA	Fourth Semester Result Total out of 250 SGPA	Total out of 1000	Total out of 100	Grade Points CGPA	Final Grade
SUBHAJIT PRADHAN	M/S/174/	1	012-1121-0959-12	173	170	196	186	**725**	**72.5**	**4.625**	**A+**
SANTANU CHANDA	M/S/174/	3	016-1124-0086-12	173	174	196	186	**729**	**72.9**	**4.645**	**A+**
CHIRANJIT BISWAS	M/A/174/	4	423-1122-3002-15	168	169	144	157	**638**	**63.8**	**4.19**	**A**
UTPAL SANTRA	M/A/174/	5	423-1121-0881-11	161	150	169	147	**627**	**62.7**	**4.135**	**A**
TANMOY MONDAL	M/S/174/	6	555-1122-0041-12	175	176	185	153	**689**	**68.9**	**4.445**	**A**
RAHUL GAIN	M/S/174/	7	043-1122-0419-12	176	162	162	166	**666**	**66.6**	**4.33**	**A**
PAMPA SENAPATI	F/A/174/	9	411-1221-1144-12	173	169	181	160	**683**	**68.3**	**4.415**	**A**
MAITRAYEE PATRA	F/S/174/	10	411-1221-0073-12	153	143	158	175	**629**	**62.9**	**4.145**	**A**
SK. SABNAM YASMIN	F/A/174/	11	413-1221-0602-12	167	145	160	168	**640**	**64**	**4.2**	**A**
SHILPA MONDAL	F/S/174/	12	423-1222-0390-12	172	161	169	170	**672**	**67.2**	**4.36**	**A**
MOUMITA KAR	F/A/174/	13	446-1221-0045-12	175	158	167	167	**667**	**66.7**	**4.335**	**A**
SAYANI GHOSH	F/S/174/	14	013-1221-0173-12	172	164	166	175	**677**	**67.7**	**4.385**	**A**
LABONI NASKAR	F/S/174/	15	423-1222-0388-12	163	161	176	175	**675**	**67.5**	**4.375**	**A**
MOUMITA GHOSH	F/S/174/	16	555-1221-0491-12	164	164	167	171	**666**	**66.6**	**4.33**	**A**
PAROMITA GHOSH	F/S/174/	17	555-1221-0492-12	169	165	173	170	**677**	**67.7**	**4.385**	**A**
ANANYA NASKAR	F/S/174/	18	036-1221-0231-12	163	155	169	180	**667**	**66.7**	**4.335**	**A**
SUKANYA SANTRA	F/S/174/	19	423-1221-3008-15	183	150	169	166	**668**	**66.8**	**4.34**	**A**
SUNANDA GHOSH	M/S/174/	20	423-1124-3006-15	167	153	175	176	**671**	**67.1**	**4.355**	**A**
SUROJIT SAW	M/S/174/	21	423-1124-0412-12	165	163	178	183	**689**	**68.9**	**4.445**	**A**

MOU GUBRI	F/A/174/	22	423-1224-0905-11	156	159	166	176	**657**	**65.7**	**4.285**	**A**
SAUMYAJIT GHOSH	M/S/174/	23	423-1124-3004-15	172	157	170	175	**674**	**67.4**	**4.37**	**A**

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC takes a pivotal role in monitoring the Teaching and Learning process of the college. The IQAC team plays an advisory role and monitors different departmental plans including initiation of new and innovative teaching learning plans , takes regular feedbacks and looks after the holistic improvement of the academic environment of the college. In fact the IQAC acts as a guide and moral boost to all the new ventures that the faculty members conceptualize for their students

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	03
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	01
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	00
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	11	00	02
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The members of IQAC team take a pivotal role in monitoring the publication of ISSN accredited research journal Digonto published by the college. The faculty and students of the college as well as external researchers are also encouraged to publish their research articles. The internet facility is always available so that the faculty can access information. The INFLIBNET facilities are availed by both staff (teaching and non teaching) and students. The Institution encourages faculty to actively participate in new and emerging areas of research. There are instances where faculty members are granted leave to participate in various workshops related to research methodology.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	03	02	01	
Outlay in Rs. Lakhs	8.675	3.00	2.40	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	02	07	04
Non-Peer Review Journals	-	03	03
e-Journals	-	-	02
Conference proceedings			01

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2017-18	UGC	Rs 13.575lakhs	

Interdisciplinary Projects	2017-18	International Society of Waste Management, Air and Water	Rs 50,000/-	
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No.   **04**   Chapters in Edited Books   **07**

ii) Without ISBN No.   **00**

3.8 No. of University Departments receiving funds from   N.A.

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   **Nil**

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	01	01			02
Sponsoring agencies	College+NSS	ICSSR			College

3.12 No. of faculty served as experts, chairpersons or resource persons   **Nil**

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year   **Nil**

3.15 Total budget for research for current year in lakhs :

From Funding agency [UGC+Others] anagement of University/College [   ]

Total [Rs 14.075 lakhs]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	N.A.
	Granted	
International	Applied	N.A.
	Granted	
Commercialised	Applied	N.A.
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year N.A.

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
   who are Ph. D. Guides [01]
   and students registered under them [01]

3.19 No. of Ph.D. awarded by faculty from the Institution [Nil]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [01]   SRF [Nil]   Project Fellows [Nil]   Any other [Nil]

3.21 No. of students Participated in NSS events:

University level [100]   State level [   ]

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level | 150 | State level | |

National level | 50 | International level | |

3.23 No. of Awards won in NSS:

University level | | State level | |

National level | | International level | |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum | | College forum | |

NCC | 26 | NSS | 08 | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities of the NCC Unit

NCC REPORT FOR THE SESSION 2017 – 2018
PRABHU JAGATBANDHU COLLEGE, 41/5 COY

Date	Venu	Event/Activities	Strength
23RD JUNE 2017 TO 02ND JULY2017	ASANSOL	INTER GROUP COMPETITION	SD/SW - 08

17TH JULY 2017 26TH JULY 2017	KHIDIRPUR	COMBINED ANNUAL TRAINING CAMP-V	SD/SW - 38
02TH AUG 2017 to 11TH AUG 2017	RAMNAGAR	THAL SENA CAMP –(IGC)	SD/SW - 18
12TH AUG 2017 to 21TH AUG 2017	KANCHRAPARA	THAL SENA CAMP – 1	SD - 05
13TH AUG 2017 to 22ND AUG 2017	HATIGHISA	THAL SENA CAMP – 1	SW - 01
28TH AUG 2017 to 06TH SEP 2017	SALUA	THAL SENA CAMP – 2	SD/SW - 05
07TH SEPT 2017 to 16TH SEPT 2017	SALUA	THAL SENA CAMP – 3	SD/SW - 04
14TH SEPT 2017 to 23TH SEPT 2017	JAMTALA	COMBINED ANNUAL TRAINING CAMP-VIII	SD - 04
18TH SEPT 2017 to 29TH SEPT 2017	DELHI	THAL SENA CAMP	SD – 03, SW-01
02ND OCT 2017 to 13TH OCT 2017	PUNJUB	NATIONAL INTEGRATION CAMP	SD - 02
05TH OCT 2017 to 13TH OCT 2017	BURDWAN	NATIONAL INTEGRATION CAMP	SD - 01
06TH OCT 2017 to 15TH OCT 2017	DIAMONDHARBOUR	COMBINED ANNUAL TRAINING CAMP-X	SD - 02
09TH OCT 2017 to 18TH OCT 2017	KRISHANACHANDAPUR	COMBINED ANNUAL TRAINING CAMP	SD/SW - 06
24TH OCT 2017 to 02ND NOV 2017	JAMTALA	COMBINED ANNUAL TRAINING CAMP	SD - 06
13TH NOV 2017 to 20TH NOV 2017	DHAMPUR	UP TREEKING	SD - 01
13TH NOV 2017 to 20TH NOV 2017	NAMCHI SIKKIM	TREEKING	SW - 01

Date	Location	Event	Strength
07TH DEC 2017 TO 16TH DEC 2017	BIRLAPUR	COMBINED ANNUAL TRAINING CAMP	SW- 09
13TH DEC 2017 TO 22ND DEC 2017	NISCHINTAPUR	COMBINED ANNUAL TRAINING CAMP	SD/SW- 14
15TH JAN 2018 TO 29TH JAN 2018	NICOPARK	ARMY ATTACHMENT CAMP	SD- 07
01ST JAN 2018 TO 26TH JAN 2018	DELHI	REPUBLIC DAY CAMP & PRIME MINISTER RALLY	SD- 01
30TH JAN 2018 TO 08TH FEB 2018	KHIDIRPUR	CATC XVIII	SD- 19 SW- 12
22ND MAY 2018 TO 27TH MAY 2018	BMC, BALLYGUNG	SSB COACHING CAPSULE	SD- 01
21ST MAY 2018 TO 30TH MAY 2018	ASSANSOL	IGC	SD- 03
04TH JUNE 2018 TO 13TH JUNE 2018	RAGHAVPUR	CATC	SD- 10 SW- 04
01ST JUNE 2018 TO 10TH JUNE 2018	B E COLLEGE, SHIBPUR	CATC VI	SD- 16 SW-16
02ND JUNE 2018 TO 11TH JUNE 2018	BALLYGUNG K.V.	CATC	SW- 04
09TH JUNE 2018 TO 18TH JUNE 2018	BIRLAPUR	CATC	SW- 02
27TH JUNE 2018 TO 06TH JULY 2018	ASSANSOL	IGC	SD- 02 SW- 03

SOCIAL SERVICE ACTIVITIES:

Tree Plantation – Tree plantation program was organize by our PJB College NCC Unit on the occasion of National Tree Plantation Day, 15TH AUGUST 2017, 95 cadets participated.

BLOOD Donation:

> ➢ On 07th july 2017 at Thalasemiya Awareness programe, 20 cadets participated.
> ➢ On 20th August 2017 at St. Jonse Ambulance, 06 cadets participated.
> ➢ On 23rd Nov 2017 at Command Hospital 03 cadets participated.
> ➢ On 03rd Feb 2018 at Prabhu Jagatbandhu College 32 cadets participated.

TRAFFIC Control:

> ✓ During Durga Puja festival 2017 a large number of cadets render their voluntary service jointly with **Kolkata Police**.
> ✓ During Durga Puja festival 2017 a large number of cadets render their voluntary service jointly with **West Bengal Police**.

50 Cadets participated in **National Youth Day** on 12th Jan 2017.

85 Cadets participated in **Cancer Day** on 04th Feb 2017 at PJB College NCC unit.

A Candle Light March on **" Anti-Terrorism Day"** organized by this unit on 21st May 2017.

Cadets participated in Social Awareness Rally at PJB College NCC unit on occasion of **Anti Tobacco Day on date 31st may 2017**

Cadets Participated in Cleaning Programe **of Swachha Bharat mission 2017** conducted by this unit on 19th Sept 2017.

10 SW Cadets participated in Volunteer Duty on **" sishu Mela"** at Netaji Indore Stadium 30th Nov 2017.

55 Cadets participated in **International AIDS Day** on 01st Dec 2017 at PJB College NCC unit.

Cadets participating in several programs of **Swachh Bharat Abhijan/ Awerness week** on an from 01st Dec 2017 to 15th Dec 2017.

SPECIAL ACHIEVEMENT:

1. **INTERNATIONAL YOGA DAY-** On 21st June 2018 Total 151 cadets (SD & SW) of our college NCC unit was participated in IDY program held at Victoria Memorial Ground.
2. **THAL SENA CAMP(DELHI)-** 03 SD & 01 SW cadet of our College NCC unit was participated in the camp. Cadet **krishnendu kar** won the **SILVER** Medal and Punam Pandit won the BRONZE Medal on an individual event (**Firing,** NATIONAL LEVEL).
3. Governors Medal 2018- On 07th Feb 2018 Cdt Amirul Islam of this unit awarded Governor Medal for his excitant performance in TSC.

NSS Programmes in 2017-18

16.7.17 : Thalasemia Awareness Programme with students.

12.7.17 :Gardening programme in college campus.

25.11.17: Rally for dengue awareness . Bleaching powder provided in college campus and adjacent local;ity.

13.1.18: Celebration Of Yuva Divas to commemorate the birth anniversary of Swmi Vivekananda. A seminar was organised and Swami Ekachittanandaji delivered a lecture in the seminar.

25.3.18-31.3.18: NSS Special camp at Mashila village in Alampur. A survey was done on vector borne diseases. Teaching aids, books and mosquito nets were distributed to the villagers.

3.2.18 : Blood Donation camp was organised by NSS and the Alumni Association of the college

24.3.18 : Seminar on Women Empowerment and Gender Equity was organised with IQAC.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	97447.93 sq.ft	14,000sq.ft	RUSA-DPI+college fund	111447.93sq ft
Class rooms	19454.982sq.ft	7,000sq.ft	RUSA-DPI+college fund	26454.98sq.ft
Laboratories	6628.165sq.ft			6628.165sq.ft

Seminar Halls	975.615sq.ft	3500sq.ft	RUSA-DPI+college fund	4475.61sq.ft
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs 1452198.00	Rs 326046.00	RUSA+ College Fund	
Others		Rs 13,40.687.00		

4.2 Computerization of administration and library

- On-line admission gives the College a bigger opportunity to serve a bigger hinterland.
- Annual maintenance and upgradation of around 50 computers
- Library committee has arranged for access to e-journals & books through INFLIBNET.
- N-LIST, an e-journal database has been renewed for faculty and students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	524	Rs 149654.00	430	Rs 144076.00	954	Rs 29323.00
Reference Books			01	1190	01	Rs 1190
e-Books						
Journals/Periodicals	426	Rs18010.00	221	Rs 11290	647	Rs29300.00
e-Journals	N-LIST Rs. 5750					
Digital Database						
CD & Video	70		30		100	
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs(No. Of	Internet	Browsing Centres	Computer Centres	Office (No. Of	Depart-ments(No. Of	Others (No. Of

		computers)				compu ters)	comput ers)	comp uters)
Existing	113	45	20			12	32	04
Added	02	02				01	03	-
Total	115	47				13	35	04

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The college is providing free training to the students on Free and Open Source Software (FOSS) in collaboration with IIT Bombay. The College provides internet facilities to all the Departments and thereby the scope to access international journals and books through N-list, INFLIBNET etc. provided by the UGC. The students are given open access facility in the central library.

4.6 Amount spent on maintenance in lakhs :

   i) ICT   1.88

   ii) Campus Infrastructure and facilities   3.8

   iii) Equipments   .69

   iv) Others   . 40

              Total :   6.77

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Organising International Seminar on Women Empowerment and Gender Equity on 24.3.18.

Organising seminar to commemorate the birth centeneries of P.C.Mahalanobis, Madam Currie and Jacques Derrida on 9.1.18.

Organising seminar cum workshop with inter and intra college faculties on Choice Based Credit System on 8.5 2018.

Development and application of quality benchmarks/parameters for the various academic and administrative activities of the college

Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;

Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;

Dissemination of information on the various quality parameters of higher education;

Documentation of the various programmes/activities of the college, leading to quality improvement;

Acting as a nodal agency of the college for coordinating quality-related activities, including adoption and dissemination of good practices;

5.2 Efforts made by the institution for tracking the progression

The college has a formally stated quality policy inferring to its progression. The policies are discussed and reviewed in the management meetings and also with the Staff Council as and when required. Implementation of the plans depends upon various factors such as the financial position, state laws, university statutes, etc.

Policies are executed by the Principal with the help of office, staff council and students' Union. Also the IQAC monitors the proper functioning and maintains quality assurance of the Institution

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3068	60		

   (b) No. of students outside the state

Nil

   (c) No. of international students

Nil

	No	%		No	%
Men	1272	41.46	Women	1796	58.54

Last Year (2017)						This Year(2018)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
2320	493	16	2844	01	2237	2320	476	09	346	00	3068

Demand ratio   **B.A. :** 1340:3051**B.Com. :** 150: 292, **B.Sc. :** 169 : 730

Dropout % **B.A. :** 35.59, **B.Com :** 10, **B.Sc. :** 47.24

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

N.A.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

| NET | | SET/SLET | | GATE | | CAT | |
| IAS/IPS etc | | State PSC | | UPSC | | Others | |

5.6 Details of student counselling and career guidance

The Placement Cell of the college arranged a campus interview conducted by Inditech Software Wizard on 8.3.18.09 candidates got selected in the 1st round.01 candidate named Maitri Hazra got selected in the final round of campus interview.

Rice Foundation also conducted an Awareness Camp with students on Government job informations on 22.3.18

01 candidate named Debnandan Maji from Computer Science Hons got a permanent job in Inditech Software.

02 candidates from Geography PG course cleared NET in 2017-18.

No. of students benefitted   26

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	26	02	

5.8 Details of gender sensitization programmes

Since inception the IQAC has taken a pivotal role in uplifting women's issues especially in accordance with the fact that the college is a coeducational one.In this endeavour it has sought the assistance from the Women's Cell, Gender Harassment Cell etc.The Women's Cell, IQAC and NSS cohosted an International Seminar on Women Empowerment and Gender Equity on 28.3.18.

5.9 Students Activities

    5.9.1   No. of students participated in Sports, Games and other events

State/ University level   121college lvl, 12 Dt. lvl ional level   International level   01

No. of students participated in cultural events

State/ University level   National level   International level

    5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   National level   International level   01

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	122	Rs89,080
Financial support from government	273	Rs 6,825,000 from Kanyasree
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students   [00]

5.13 Major grievances of students (if any) redressed: _____N.A._____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision of our college is to energize the human capital of the hinterland of the college by setting new standards for excellence, access, and stewardship for a new era. Our goal is to produce enlightened citizens who will boldly lead India to her rightful place in the global family, based on the ancient wisdom of her past, her all round innovative superiority of the present, assuring a glorious future of harmony.

6.2 Does the Institution has a management Information System

- The Principal, the Secretary of the Governing Body, shares the raised issues in the meetings of the Governing Body with the members therein and thereby conveys the information to the top management.

- Further, the discussion and resolution made in the meetings of Teachers' Council, Non-teaching Association and in the joint meetings of teachers and non-teaching staff are represented by the four teacher representatives and two non-teaching representative in the Governing Body.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

N.A.

6.3.2 Teaching and Learning

The innovative practices applied by the college to enhance the progress of the teaching learning process include the following measures:

1. The college has organised a workshop with teachers from other colleges on Choice Based Credit System introduced in the curricullam from 2018-19 Academic year onMay 2018.
2. The College has collaborated with Spoken Tutorial project run by IIT Bombay to provide free training to students on various Free and Open Source Software (FOSS)
3. Use of Multimedia including text, image, video and audio during interaction with students in both UG and PG classes
4. Creation of Social media groups for students for sharing important information.
5. Organising Special classes for students with eminent visiting faculty from different institutions.
6. Organising Special classes for students with eminent visiting faculty from different institutions.
7. Online uploading of powerpoint lectures in official as well as departmental Websites
8. Organising ICT classes
9. In addition to conventional talk and chalk-board method, LCDs and OHPs are used in teaching
10. Basic Computer handling course is now offered as a subsidiary subject to all SC/ST/Minority/OBC (non-creamy layer students irrespective of stream under UGC sponsorship.
11. .Classroom sessions are interactive in nature.
12. Internet facility has been made available to all the faculty and students.

6.3.3 Examination and Evaluation

- Project/ assignment based learning and student seminars are promoted.
- Answer scripts of Mid-term exams are shown to the students.

6.3.4 Research and Development

1. The Institution is now monitoring the editing process of a book accredited with ISBN entitled "Women Empowerment and Gender Equity: Some Perspectives"

2..The college publishes an annual Research journal Digonto having ISSN where articles of researchers from the college (both students and faculty) as well as invited articles are published.

3.Staff members are motivated to take up UGC Research Projects (Major and Minor) and publish research articles.

4.Most of the departments have been equipped with computer and internet facility.

5.Encouragement is given to faculty members to attend international/national conferences/symposia/seminars.

6.Project work is mandatory in some subjects which helps to inculcate research aptitude among the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. All faculty members have been provided with unique user id and password of INFLIBNET.
2. The library is also well equipped with required titles and several volumes of text books, e-journals, computer hardware and software for conducive learning.

3.A G+3 storied building has been constructed. The administrative unit, seminar hall and classrooms for the new PG courses viz. Bengali and Mathematics have been scheduled there.

4.The construction of a new building has been sanctioned by the Minority Affairs Department, Government of West Bengal.

6.3.6 Human Resource Management

- The institute takes care of its human resources. Employees are given utmost importance and their needs are recognized well. The service rules are made transparent and they are benefited with PF, Gratuity, GSLI etc.

- The faculty and staff are entitled with other benefits like Casual Leave, Earned Leave, Medical Leave, Study Leave etc. Pay slips are given to the staff every month and the

salary is credited to the salary account of the employees on the last working day of every month.

- Every time equipment is purchased and installed, software is purchased and installed, the department arranges for a demo session by the supplier.

6.3.7 Faculty and Staff recruitment

N.A. (recruitment through Collge service commission, W.B.

6.3.8 Industry Interaction / Collaboration

There is no such scope for direct Industrial interaction. However, the students of Commerce Department on account of project work in their curriculum are exposed to some amount of Industrial interaction. Also, the website of the College provides useful link to interested students for job opportunities. Companies on a recruitment drive can communicate through webportal provided by the college.

6.3.9 Admission of Students

The primary innovation introduced during the last four years was the introduction of the on-line admission process by the authority. This not only helped the students but also avoided unnecessary feuds which often took place when admission forms where issued from the college campus itself. This also helped in maintaining transparency during the admission process.

6.4 Welfare schemes for

Teaching	01 unregd
Non teaching	01 un regd
Students	01 Students Health Home

6.5 Total corpus fund generated

Rs. 1,00,000 p.a

6.6 Whether annual financial audit has been done   Yes √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes		Yes	
Administrative	yes		Yes	

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☑ √

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

The Alumni has organised a Blood Donation Camp in the premises with support from NSS

6.12 A

Parent – Teacher meetings are held as and when necessary

6.13 Development programmes for support staff

N.A.

6.14 Initiatives taken by the institution to make the campus eco-friendlly.

Energy conservation

20 KW grid connected solar power plant has been setup in the college with financial support from WEBREDA.The power in excess of college need is supplied to the Grid.

The college is also planning to use energy efficient electrical fittings and practice rainwater harvesting.

* **Plantation**

Planting trees and beautification is a regular feature in our NSS program schedule

* **Hazardous waste management**

Hazardous waste management procedures are followed in disposing of hazardous waste that is generated in the laboratory in order to minimise risks associated with the disposal of laboratory waste. Waste is stored in suitable containers till proper disposal.

* **e-waste management**

The e-waste generated is stored in the campus for proper disposal.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In its pursuit towards academic enrichment and overall development of the three stakeholders, viz.students, teachers and non-teaching staff the college has introduced three honours courses – one in Science stream and two in arts stream. These include Chemistry Hons, Sanskrit Hons and Education Hons.

In addition P.G. Courses in Mathematics have been initiated. All these classes will start from 2018-19 academic session.

The college has hosted an International seminar on Women Empowerment and Gender Equity on 24th March 2018. An ISBN accredited book on the presentations in that seminar is currently under process.

The college has also a workshop on Choice Based Credit System in May 2018. Teachers from different colleges participated and made deliberations in the said seminar.

The college has hosted the 37th Annual Conference of Bengal Economic Association on 15th and 16th September 2017. Eminent economists from all over India graced the occasion.

The ISSN accredited college research journal Digonto has also been published .It gives an impetus to young researchers (both faculty and students) as well as established academicians to publish their research work.

The Anti-Ragging cell has taken a proactive role. All students who have taken admission in the college in 2017-18 academic session have filled up the mandatory form and no incident of ragging has been reported.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Academic Plan
1. The inspection work for opening PG Courses in Mathematics Department has been initiated.
2. The inspection work for Chemistry, Sanskrit and Education Honours courses have been initiated.
3. To introduce new subjects
4. Use of Multimedia including text, image, video and audio during interaction with students in both UG and PG classes.
5. Creation of Social media groups for students for sharing important information.
6. Organising Special classes for students with eminent visiting faculty from different institutions.
7. Online uploading of powerpoint lectures in official as well as departmental Websites
8. Organising ICT classes
9. Online registration of Alumni
10. The Power point lectures will be available in the college website as reference for the students.

11. At the beginning of the session, there will be on-line examination to identify academically weak students in every subject. A bridge course will be arranged for those students so that they can catch up with the under graduate studies.

12. Tests will be taken regularly as per guidelines of the Calcutta University and checked answerscripts to be shown to the students .

13. Regular Parent teacher meetings to be organized by different departments so that parents can be intimated of their ward's progress.

14. For the on-line tests, a question bank will be generated for every subject.

15. Provision of laptops and / or desktops to every department

Outcome:
1. The sanctioned has been obtained from Calcutta University and Higher Education Department to start PG Course in Mathematics and Honours courses in Chemistry, Sanskrit and Education from the next academic session..
2. The college has organised one International seminar on Women Empowerment and Gender Equity on 24th March 2018.The college has also hosted the 37th Annual Conference of Bengal Economic Association (National Conference) with financial assistance from ICSSR on 15th and 16th

September 2017. The college has also organised a workshop on Choice Based Credit System on May 2018. Apart from this departmental seminars are also held regularly.

3. The College has collaborated with Spoken Tutorial project run by IIT Bombay to provide free training to students on various Free and Open Source Software (FOSS)
4. The different departments are using Multimedia including text, image, video and audio during interaction with students in both UG and PG classes.
5. Creation of Social media groups for students has been done for sharing important information.
6. Special classes have been organised for students with eminent visiting faculty from different institutions.
7. Online uploading of powerpoint lectures in official as well as departmental Websites
8. ICT classes have been organised.
9. Online registration of Alumni has been done.
10. The Power point lectures are available in the college website as reference for the students.
11. Installation of Wifi systems. BSNL Broadband, CITI cable. Computer with internet facilities was planned for all departments and most departments were provided with such facility
12. On-line examinations for bridge course and formative assessments were conducted for Part I students with good response

12. NLIST facility for all staff of the college

13. Provision of laptops and / or desktops to every department has been carried out.

Administrative Plan

1. Books and journals to be procured with RUSA Grant.
2. Benches, and Chairs to be supplied according to need
3. Geenboards and dustfree chalks to be provided to every class room.
4. Along with the existing ones new LCD Projectors to be procured.
5. New computer labs to be established.
6. Energy efficient lamps to be installed.

7. Library will be fully computerized and issue return facilities will be provided on digital environment

8 A separate section will be created for the enhancement of reading habits in the students.

9. The Book Bank Facility will be revived for the SC/ST/OBC/Minority/Non-Creamy Layer students.

10. Certain Quality Policies will be prepared by the college authority to run the college smoothly and properly, like

   a. Quality Assurance Policy

   b. Anti-Ragging Policy

  c. Anti Harassment Policy

  d. Green Policy

  e. Computer and Data Use Policy

  f. Policy toward Social Commitment

  g. Student Code of Conduct

11 Feedback facility will be provided in the college website for the students, faculty and the Principal

12 Alumni Registration Page will be available in the college website.

13. A Solar power plant to be established in the college premises.

Outcome:

1. Books and journals have been procured with RUSA Grant.
2. Benches, and Chairs have been supplied according to need
3. Geenboards and dustfree chalks have been provided to every class room.
4. Along with the existing ones new LCD Projectors have been procured.
5. New computer labs have been established
6. Energy efficient lamps have been installed
7. Library has been fully computerized and issue return facilities provided on digital environment

8. A separate section was created for the enhancement of reading habits in students.

9. The Book Bank Facility revived for the SC/ST/OBC/Minority/Non-Creamy Layer students

10. Apart from Computer and Data Use Policy and Policy toward Social Commitment all others were taken up by the college and displayed in the college website

11. Feedback, Alumni registration and On-line job posting Page were all made available in the college website

12. A 20KW Solar Power plant has been established in the college premises.

Infrastructural Plan

1. To construct a new G+3 building to facilitate academic and administrative work financed by the Department of Minority Affairs and Madrasa Education. .

2. To construct a ramp and make provisions for rainwater harvesting in the new college building

3. Installation energy saving lights Phase by phase

4. To prevent tap leakage in the premises

5. To remodel the gymnasium.

6. To bring the college under CCTV surveillance

7. To organize a district level sports meet.

Outcome:

- The construction of a new G+3 building is near completion .
- Structural and architectural drawing and estimate of the Jubilee Block 1, 2, 3 and 4 were done
- Installation of energy saving lights were initiated from the library followed by several classrooms
- Plumbline of the entire college was checked and prevention of leakage ensured
- Gymnasium was enhanced with more facilities

- The college is now under CCTV surveillance.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

| **Annexure 1** |
| |

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

1.Dr. Kakoli Banerjee and Dr. Subrata kumar Ray are presently working on a Waste Management Project titled " A Municipal Level Study in West Bengal for Assessing 3R Concept Implementation " funded by International Society of Waste Management Air and Water.

1. Cleaning programme- NSS room, class rooms, college field, garden etc.

2. Gardening-sapling of flowers and other plants both in pot and land
3. Construction of a solar power plant for generation of electricity.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [v]

1.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

- Highly qualified and dedicated faculty members

- Persevering office staff for smooth functioning of college activities

- Well-behaved and obedient students

- Cordial relationship among 3 wings - teaching, non-teaching and students

- Successful running of UG and PG courses despite the college being located in a semi-urban area.

- Environment friendly campus.

- Active governing body

- Central and departmental libraries with adequate and updated resources

- Well equipped laboratories

Weakness:

- There is not sufficient land for building extension

- Although requirement is there, hostel for boys and girls have not yet been constructed

- Insufficient rooms for extension of other faculties

- There is no full-fledged Bio-Science wing

- Maintainance of cleanliness of the campus is an arduous task.

- High drop-out rate .

Opportunities:

- College is well connected by road as well as railways

- On-line admission gives the College a bigger opportunity to serve a bigger hinterland

Challenges:

- Many students are first generation learners, to boost them financially and psychologically

- Developing communication skills in English for students who are comfortable only in vernacular

- Insufficient fund and staff shortage results in poor infrastructure and service quality of the Department.

- Student placement through campus recruitment

2. **Plans of institution for next year**

1. Efforts to be made for completion of a new building with financial assistance from Minority Affaiors Department, Government of West Bengal..
2. Applications to be made for introduction of new UG Courses in Journalism and Mass Communication.
3. Efforts are made for resource mobilisation from different sources for extension of the college building.
4. Setting up an Entrepreneurship Development Centre in the college.
5. Setting up a Research Centre in the college
6. Plans to start a self defense programme for students.
7. Application has been made for installation of a second solar power plant aprovisions for rainwater harvesting are to be made
8. Plans are made for setting up of IGNOU Study Centre and plans are made for the introduction of PG Contact programmes of NSOU in the college.
9. CAS/ Fresh recruitment in substantive posts through will be continued
10. Efforts for maintaining the campus eco-friendly to be continued.

Name: Dr. Tapasree Banerjee   *Name: Dr. Subrata Kumar Ray*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

*Annexure 1

7.3   Best Practices

Best Practice I

1.   Title of the Practice

"Awareness Generation For Women Empowerment " is the best practice of which the college can be proud of. The college has organized an International Seminar on "Women Empowerment and Gender Equity" with cooperation from IQAC, Women's Cell and NSS Unit of the college.

2   Goal

The objective was to:

1 Create an awareness among students, staff and other participants about the need for empowering women.

3   To disseminate the idea of maintainance of gender equity among all the stakeholders viz. students,staff and administration.

4   The Context

Women today are still considered a marginalized section of the society. The college , being a coeducational college located in the suburbs, the need was felt to generate awareness towards the idea of women empowerment and gender equity.In this endeavour the college and IQAC sought cooperation from NSSwing and Women's Cell.As such on 28.3.18 an International Seminar was organisedin the college on "Women Empowerment and Gender Equity ".

4.   The Practice

A host of speakers from different fields illuminated the seminar through their deliberations.Speakers like Dr. Manasendu Kundu, Summer Faculty, Department of Anthropology and Environmental Studies, University of California, Santa Barbara, Dr. Sunanda Goenka, Principal, Jogesh Chandra Choudhuri Law College and Dr. Manojit Ghosh of this college were among the key speakers. The seminar was attended by about 100 participants.

5 Evidence of Success

Witnessing the overwhelming enthusiasm among the participants the college has undertaken the task to publish an ISBN accredited peer-reviewed edited book entitled "Women Empowerment and Gender Equity : Some Perspectives" edited by the Principal Dr. Subrata kumar Ray and IQAC Coordinator Dr. Tapasree Banerjee.

6 Problems Encountered and Resources Required

Shortage of manpower and finance and infrastructure facilities

Best Practice II

1.   Title of the Practice

"Craft Awareness Programme on Paper Pulp" is the second practice of which the college can be pruod of. The college has organized a craft awareness programme on paper pulp from 1-3 November 2017

2.   Goal

The Objective of the programme was to:

1. Create an awareness among the students about the ageold practice of making different artefacts using paper pulp.
2. To create empowerment possibilities among the students who want to take up this craft in future.

3.   The Context

The Entrepreneurship Developmemnt Cell and the Career Guidance Cell of the college have been working relentlessly at various projects for self employment generation among students. The majority of the students come from BPL households and many of them are first generation learners. Hence the need was felt to create an awareness of paper pulp craft which the students can take up as a profession in future.

4.   The Practice

The programme was organized by Gurusaday Museum, a national treasure of folk art and craft in India.100 students of our college had the opportunity to learn hands on how to make musk from paper pulp from 3 renowned artisans of the field for 3 days. A seminar was also presented on "Crafts of the Region" on behalf of Gurusaday Museum, followed by a quiz competition.The programme was sponsored by the office of Development Commission (Handicraft), Govt. of India, Ministry of Textiles, New Delhi.

5.   Evidence of Success

Such programmes have huge potential for self employment generation.Each participant received a scholarship of Rs 300.

6Problems Encountered and Resources Required

The motivation among students to participate among this type of programme was found to be lacking .Governmental support for more such programmes will be appreciated.